

**Braham School District Federal Flow Thru Fund Request Form
For Micro Purchases (Federal) \$1 - \$3000**

Company ordered from _____ Name of Individual Requesting Funds: _____ Building: Braham Area School District (High School)	Request#: _____ Send to: _____ Date: _____
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(to be completed by special education teacher)

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Part I

A. What are you requesting:

Incentives for a student who is nonverbal and is primary ASD.

B. Justification/why is it needed?

The incentives are needed to address the student's behavior and provide a positive reward system when the student is following directives

C. Is the need documented in a student's or students' IEP(s)?

Yes

D. Estimated cost:

Part II

Eligible and Necessary Determination Questions: *(completed by SPED Coordinator)*

Is the item an allowable expenditure for the finance code being considered?	Yes
2. Would this item be purchased if there were no SPED services? If no, it may be eligible. If yes, it is not allowable.	No
3. Is this cost also generated by students without disabilities? If no, it may be eligible. If yes, it is not allowable.	No
4. Do general education students receive the same services and use the same type of equipment? If no, it may be eligible. If yes, it is not allowable.	No

Examples of Ineligible Costs:
 Utilities, instructor or student desk, computers, printers, copier paper, textbooks, newspapers bought for all students, athletic supplies, field trip admissions, school supplies.

- These items may become eligible expenses if there is a unique student need. These needs must be documented in the IEP.

Special Education Coordinator Signature	Date of Signature
Code to: _____	